



Guide for Offer Holders

International Students 2010/11



Welcome

Congratulations on your offer of admission to Liverpool Hope University.

Choosing your next study destination is an important decision and now you have received your offer letter you may want to know the next steps. This guide has been specially written to help you make the transition from offer holder to student at Liverpool Hope University.

You will find information on responding to your offer letter, academic calendar, accommodation, scholarships, payment of fees and visa and entry clearance, plus what to expect when you first arrive at Liverpool Hope. Please keep this guide and refer to it during the application and admissions process.

You will also receive i-HOPE, Liverpool Hope's fortnightly electronic newsletter to offer holders. Delivered direct to your email, i-HOPE will give you additional news and information to help you become part of Liverpool Hope University even before you arrive.

If you have any further questions, please do not hesitate to contact us – we are happy to help. Good luck with your final arrangements and see you at Liverpool Hope.

International Admissions
Liverpool Hope University
Hope Park
Liverpool
L16 9JD

Tel: **+44 (0) 151 291 3389**
Fax: **+44 (0) 151 291 3116**
Email: **international@hope.ac.uk**



Responding to your offer

Please read the conditions of your offer letter. To satisfy the academic conditions you may need to submit further documents. To satisfy the financial condition you must pay a tuition fee deposit.

You must submit certified copies of the documents to the International Admissions team by email or post. Please remember that sending your documents by post will take longer and may delay your application. Certified copies are accepted but you will have to show your original certificates when you enrol at the University.

If you are awaiting your exam results please ensure you send the exam results, transcript, or final certificates as soon as they are available.

If you do not achieve the academic conditions of the offer, please contact International Admissions for advice.

If you do not currently have an English Language qualification that is recognised by the University, you may have a condition to pass the IELTS (www.ielts.org) or TOEFL examination (www.ets.org) before you can be accepted on the course. The grade at which you are expected to achieve will be specified on the offer letter. For TOEFL students who want their results to be sent direct to Liverpool Hope University, our institution code is **3557**.

Please include your full name, date of birth, the course you applied for, and university reference number in any correspondence to the University.

“The city of Liverpool was a great choice for me for a number of reasons. One it was affordable, two it was safe, and three it was completely different from my home town.”

Elizabeth Gariepy, Study Abroad, USA



Responding to your offer – UCAS applicants

The details of your offer will be forwarded to you via UCAS and your response to your offer should be submitted in accordance to UCAS instructions. When you receive your offer you should check the details carefully, ensuring that you have been accepted onto the programme and subjects of your choice. The offer will outline any conditions set, which must be met in order for the place to be confirmed. Please ensure you take the appropriate action to meet any conditions before commencement of the course.

Deferring your entry – Postgraduate applications

If you are unable to start your course by the specified start date it may be possible to defer your application for entry to the next intake. You must send a request to defer your application to the International Admissions team by email to postgraduate@hope.ac.uk as soon as possible. Please include your full name, date of birth, the course you applied for, and university reference number, and the reason you wish to defer your application. Please include 'Request to Defer' in the subject heading. Entry can only be deferred within one academic year.

“Professors with exceptional qualifications and teaching styles, and one of the best learning environments ... getting to know that Hope students have had a 97% employment figures last year has been an icing on the cake for choosing Hope.”

Mohammad Shabuj, International MBA, Bangladesh



Academic Calendar

Online Accommodation Applications open	26th April 2010
Online Registration opens for Sept intake	31st August 2010
Online Registration opens for Jan intake	8th December 2011
Orientation Programme for Sept intake	dates to be confirmed
Orientation Programme for Jan intake	dates to be confirmed
Autumn Term	27th September 2010 to 17th December 2010
Autumn Term (postgraduates)	dates to be confirmed
Spring Term	10th January 2011 to 8th April 2011
Summer Term	2nd May 2011 to 3rd June 2011

Accommodation

Liverpool Hope University has a range of university accommodation available. For full details of accommodation types, prices and how to apply go to the Accommodation Office website www.hope.ac.uk/accommodation, email accommodation@hope.ac.uk or telephone +44 (0) 151 291 3434. All accommodation applications are completed online.

Please note that the University does not offer temporary accommodation. If you do not have university or private accommodation confirmed you will need to arrange temporary accommodation before you leave your home country. The Accommodation Office can provide a list of hotels and guesthouses in Liverpool.

“...a flexible approach to teaching that allowed me to take on a part time job, which not only helped fund my studies but which also enabled me to immerse myself in a different culture.”

Pujan Shrestha, MSc Ecology and Environmental Management, Nepal



International Scholarships

Liverpool Hope University is committed to encouraging applications from students with high academic qualifications who will benefit from study in the UK. As an offer holder with Liverpool Hope University, if you received first class grades in your previous education, you may be able to apply for an Overseas Scholarship and International Postgraduate Scholarship.

For full details, including how to apply, and terms and conditions, and any new scholarships, go to the International Scholarships website at www.hope.ac.uk/international/international-scholarships

Deposit and Payment of Fees

You are required to pay a tuition fee deposit. Please do not pay the deposit until you have met all your academic conditions. The deposit is deducted from your total tuition fee. If you are not successful in obtaining a visa for UK entry this deposit is returned to you in full provided that you give documented proof of the refusal by the British High Commission. The deposit is non-refundable once you have entered the UK.

If you pay your tuition fees in full before stated dates you will receive an early payment discount. This gives you a substantial discount from your fees.

For full information about your tuition fee deposit, payment plans, early payment discounts and living costs, please refer to the information sheet, 'International Students - Payment of Fees', attached to your offer letter.

"Hope offers a friendly environment in which to nurture academic talent, good internal support from staff, and provides students with access to the very best teaching, even allowing you to collaborate with other Universities if it will benefit your research."

Rajesh Patel, MA Business Management, India



Visa or Entry Clearance Application

All international students are required to have the relevant visa or entry clearance to study in the UK. Once your tuition fee deposit payment has been confirmed you will be issued an unconditional offer letter. This unconditional offer letter includes details such as the course you intend to study, the course duration, the annual tuition fee, the deposit you have paid, plus the licensed sponsor number of Liverpool Hope University. You will also be issued with a Confirmation of Acceptance of Studies (CAS). You will need this unconditional offer letter and CAS in order to apply for your visa or entry clearance.

It is your responsibility to apply for and receive your visa or entry clearance in time to start your course. Please remember that visa offices can be very busy in peak times so it is important to prepare in time. Immigration and visa guidance, including how to apply, can be found at the UK Council for International Student Affairs www.ukcisa.org.uk and the UK Border Agency www.ukvisas.gov.uk/en

Airport Collection service

For full fee-paying students, Liverpool Hope University offers an airport collection service from Liverpool or Manchester Airport to either the Cornerstone or Hope Park campus. You are required to complete the **Airport Collection Request** form and return by email or fax to Postgraduate and International Admissions. You are required to give at least two working days notice (excluding Saturday and Sunday) to ensure your booking.

If you are staying off-campus you need to arrange your own transport to your accommodation. For travel information from the airports go to Liverpool John Lennon Airport website www.liverpoolairport.com or Manchester Airport website www.manchesterairport.co.uk

"I would highly recommend Hope to international students considering studying abroad; it has opened up a whole world of opportunities for me."

Bassey Ekanem, International MBA, Nigeria



Registration Information

You will be sent an email during August (for September intake) or December (for January intake) providing you with details of how to complete your online registration. Registration allows you to gain access to the University's services such as the library, computing facilities, sports facilities and the Students' Union. The email will provide step-by-step instructions and it is your responsibility to complete the registration online as per the instructions.

Further information regarding induction will be published on the University website closer to your term start date. Please keep checking www.hope.ac.uk

Arrival and Orientation

Your final unconditional offer letter gives details of when you are expected to arrive at Liverpool Hope University, including where to report to and what documents you need to bring with you.

Each year Student Services arrange an Orientation Programme for new international students. The Orientation Programme is an essential part of your induction to Liverpool Hope University and to the city. As well as helping you to adapt to UK culture and university life, you will be able to meet new friends, find out about different facilities and student services (including the library, Career Development, Hope Works for part-time work and placement opportunities, the Writing Centre, Hope Park Sports and Student Union) and get assistance in practical arrangements (such accommodation, banking and health). There is also a special social programme. You will be sent an email during August (for September intake) or December (for January intake) providing details on the Orientation Programme.

"Liverpool Hope is a university full of character. The safe and secure environment gives you a sense of belonging to a special community. It really is an inspiring place to study!"

Xiaohua Hu, MA Humanities, China



International Student Pre-arrival Checklist

Have you...

- Submitted your academic certificates and other documents to Postgraduate and International Admissions to satisfy the conditions of your offer
- Followed instructions from UCAS for the conditions of your offer (UCAS applicants only)
- Applied for any International Scholarships (if applicable)
- Arranged your finances for tuition fees, living costs, and money for your first days in Liverpool
- Paid your tuition fee deposit
- Paid your tuition fees in full to receive early payment discount (if applicable)
- Applied for and confirmed university accommodation and paid deposit (if applicable)
- Arranged private accommodation or temporary accommodation (if applicable)
- Arranged any health or vaccination certificates or medicines that you require
- Checked you have a valid passport
- Applied for visa or entry clearance to study in the UK
- Arranged travel from your home country to Liverpool
- Arranged medical and travel insurance (if applicable)
- Ensured your hand luggage includes: passport, travel tickets, offer and visa letters, proof of funds, entry clearance (visa), original academic certificates

Contacts

International Admissions

tel: +44 (0) 151 291 3389

email: international@hope.ac.uk

www.hope.ac.uk/international

Accommodation

tel: +44 (0) 151 291 3434

email: accommodation@hope.ac.uk

www.hope.ac.uk/accommodation

Student Finance

tel: +44 (0) 151 291 3339

email: financequeries@hope.ac.uk

www.hope.ac.uk/studentfinance

Student Services

tel: +44 (0) 151 291 3813

email: gateway@hope.ac.uk

www.hope.ac.uk/student-services

UK Border Agency Visa Services

www.ukvisas.gov.uk

UK Council for International Student Affairs

www.ukcisa.org.uk

British Council

www.britishcouncil.org

International Admissions
Liverpool Hope University
Hope Park
Liverpool
L16 9JD

Tel: **+44 (0) 151 291 3389**
Fax: **+44 (0) 151 291 3116**
Email: international@hope.ac.uk
www.hope.ac.uk/international

