

# CONFIRMED

## LIVERPOOL HOPE UNIVERSITY

**SENATE: 14<sup>th</sup> November 2018**

**PRESENT:** Professor G J Pillay (in the Chair), Professor I Vandewalle (Vice-Chair), Dr P Bamber, Mrs S Beecroft, Dr J Bennett, Dr W Bignold, Professor D Bolt, Mr A Catterall, Professor D Chester, Dr R Cousins, Ms S Cronin, Dr G Cuthbertson, Professor S Davismoon, Professor N Donnelly, Mr F Doolin, Ms N Fearon, Professor N Ferguson, Mr D Frost, Ms L Gittins, Ms C Harvey, Dr P Haughan, Mr M Hill, Rev Professor D Jeyaraj, Professor O Khaiyat, Dr Z Kinsley, Professor M Lavalette, Ms S Lewis-Beckett, Professor G Mair, Dr P McGrail, Dr L McLoughlin, Ms S Murray, Professor A Nagar, Revd Canon Professor K Newport, Dr C O'Connell, Dr A Owen, Professor G Paramei, Ms M Pearson, Dr C Penketh, Professor S Piasecki, Dr D Reid, Mr L Skilbeck, Dr K Spohrer, Dr S Tiernan, Dr C Walsh (44 members)

Mr D. Dykins (Secretary and Minutes)

By Invitation: Ms L Gittins

**APOLOGIES:** Dr D Kurek-Chomycz, Ms J Singleton

The Chair welcomed new members: Professor Donnelly and Dr O'Connell, and formally welcomed the members of the Students' Union: Mr L Skilbeck (SU Vice-President Education Designate) and Ms N Fearon (SU Vice Present Welfare and Community Designate)

### **1. Minutes of the previous meetings**

The minutes of the meeting of Senate held on 27<sup>th</sup> June 2018 were **APPROVED** as a correct record.

### **2. Matters arising**

Dr Haughan advised the two applications for Collaborative Awards for Teaching Excellence (CATE), for the University's Communities of Practice and Institutional Memory Bank projects had been successful and she had recently attended an awards ceremony to pick up the awards.

### **3. Vice-Chair's Report**

The Chair invited the Vice-Chair, Professor Vandewalle, to report on management decisions taken between meetings of Senate.

#### Appointments

Professor Vandewalle reported that the following appointments had been made:

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*Prof Kyle R. Cave as Visiting Professor in Psychology*

*Prof D.S. Sankar as Visiting Professor in Biomathematics*

*Dr Shishir Kumar Shandilya as Visiting Research Fellow in Cybersecurity and Data Science*

*Professor Lakhmi C. Jain as Visiting Professor in Engineering*

*Professor Kusum Deep as Visiting Professor in Machine Learning and Applied Mathematics*

*Dr N. Gnanamalar David as Visiting Professor in Mathematics*

## Open House Events for 2018/19

- Wednesday 5th December 2018
- Saturday 23rd February 2019
- Wednesday 6th March 2019
- Saturday 27th April 2019
- Friday 28th June 2019
- Saturday 6th July 2019

## Collaborative Provision

With regard to the Network of Hope, members were advised that St Mary's is to merge with Cheadle and Marple College to create the Federation of Hope. Provisional due diligence has been done with St John Rigby with a view to adding this to the Network to deliver a foundation year with two strands, in music and fine art. Plans are also developing for Spurgeon's College to deliver Theology PhDs.

## Accreditations

There have been no new accreditation developments since those reported at Senate in June 2018.

## **4. Secretary's Business**

### Report on Student Appeals, Complaints and Discipline

Members had received the Report on Student Appeals, Complaints and Discipline. Mr Doolin queried whether there was any evidence that the increase in cases being considered by the Panel of Faculty Senior Academic Advisors was due to the Students' Union advice facility. The Registrar said she would look into this with her data team to see what categories of cases were being considered.

**Action:** Registrar to review the data for Academic Appeals for greater detail

## **Committee Reports**

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## 5. Research Committee

### Minutes of 31<sup>st</sup> October 2018

Professor Nagar presented the minutes of the meeting held on 31st October 2018. He highlighted a number of items, including the new Hope Environment Capture System which will run alongside the existing Hope Impact System as a valuable resource for the University's REF2021 submission. Professor Nagar also advised that the University had made its submission to the REF2021 consultation in October. He noted that all correspondence with REF External Advisors would be done via Professor Nagar's Office to ensure consistency.

Professor Nagar said that the University had prepared a Public Engagement Statement to submit to the National Coordinating Centre for Public Engagement (NCCPE). As a signatory to NCCPE, the University would gain recognition for its public engagement activities.

With regard to Research Centres, The Centre for Culture and Disability Studies Journal has been accepted for inclusion in SCOPUS, the largest abstract and citation database of peer-reviewed literature. Professor Nagar also highlighted the success of the Tirukkural conference organised by the Andrew Walls Centre which had representatives from 13 different countries.

Professor Nagar noted an update to the Code of Practice for Postgraduate Research Degrees to allow a student's supervisor to attend the oral exam.

## 6. Learning & Teaching Committee

### (i) Minutes of 17<sup>th</sup> October 2018

Dr Haughan presented the minutes of the meeting held on 17th October 2018. She noted that the University had had its registration with the Office for Students (OfS) confirmed and advised that the Learning & Teaching Committee would be monitoring the development of documentation for future submissions.

She highlighted the review of the Hope Charter, and reminded members that this was a key document in laying out the University's expectations and responsibilities of both the University and the individual student. She asked that any suggestions for amendments be sent directly to her.

**Action:** amendments to the Hope Charter to be sent directly to Dr Haughan

### (ii) Degree Classification and Algorithms

Dr Haughan drew Senate's attention to the recommendation that the University use only the 10:30:60 algorithm for calculating classifications. Professor Lavalette queried why the status quo of using the better of two algorithms should not continue, even though improvements were marginal. It was agreed that the dual algorithm would remain until at least two cycles of data had been analysed.

**Action:** Dr Walsh to analyse minimum of two cycles of dual algorithm data

### (iii) Equality & Diversity Annual Report

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Members had received the Annual Report. Dr Haughan noted that the University was improving in most areas covered by the report, which formed the basis for the University's Widening Participation action plan.

The Equality & Diversity Annual Report was **RECOMMENDED FOR APPROVAL** to University Council.

## 7. Academic Committee and Learning & Teaching Committee

### (i) Minutes of 24<sup>th</sup> October 2018

Professor Newport and Dr Haughan presented the minutes of the Joint Meeting of Academic and Learning & Teaching Committee held on 24<sup>th</sup> October 2018. Dr Haughan noted the discussion of the ARE process and highlighted concerns expressed by Professor Newport and Professor Vandewalle that the data was not always helpful. It was agreed that the ARE process would be an item on the agenda for the next Rectorate Team meeting.

### (ii) Curriculum Matters

Members had received a detailed curriculum list of proposed provision. The MSci Clinical Nutrition had been recommended for approval by Senate for delivery from September 2019. Professor Newport also advised that he had approved by Chair's action the introduction of a combined BSc Honours in Sports & Exercise Science and Nutrition via Chair's action. There remained issues with the subject block for Sports & Exercise Science that would need resolving.

**Action:** Professor Nagar and Professor Vandewalle to discuss ways to resolve the issues with the subject block for Sports & Exercise Science

It was also noted that the Chair of Senate had approved by Chair's action a timetable block change from B to C for Tourism (Major) and Tourism Management (Single Hons). He noted that the Foundation Year (Education and Social Science) had completed the validation process and was currently being delivered. Professor Newport advised that developments were underway to introduce the MEd at Holy Cross College and Carmel College.

The following courses were withdrawn or suspended:

- MA Business and Management (Withdrawn)
- MA Marketing Management for Sep 2018 (Suspended but available for Jan 2019)
- MA Peace Studies (Suspended)
- BSc Human Biosciences (Withdrawn)
- SKE Computer Science (Withdrawn)
- MSc Sport and Exercise Nutrition (Reinstating for January and September 2019)
- BSc Electronic Engineering (Suspended)
- MSc Advanced Computer Science and Informatics (Suspended)
- MSc Applied Exercise Physiology (Suspended)
- MSc Diabetes (Suspended)
- MSc Exercise and Ageing (Suspended)
- MSc Skill Acquisition and Human Movement Science (Suspended)
- MA Human Resource Management & Development (Suspended October 2018)
- MA Police Leadership (Withdrawn October 2018)

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- MA Business Management (Withdrawn October 2018)
- MA International Relations (Suspend for 2018/19)
- MA Peace Studies (Withdraw From October 2018)
- MA Christian Theology (Withdraw From October 2018)
- MA Theology and Religious Studies ( Withdraw From October 2018)
- MA Theology and Religious Education (Withdraw From October 2018)
- PG Cert Biblical Studies (Withdraw From October 2018)
- PG Cert Contemporary Philosophy of Religions (Withdraw From October 2018)

A number of courses were suspended for January 2019 with the intention of reinstating in October 2019:

- MA Art History & Curating
- MA Beatles, Popular Music & Society
- MA by Creative Practice
- MA Film, Media & Society
- MA Museum & Heritage Studies
- MA Music
- MA English Language
- MA English Literature
- MA Biblical & Pastoral Theology (Suspend October 2018 to January 2019)

### (iii) External Examiner Appointments

Professor Newport drew attention to the list of External Examiners. There were also a number of appointments that had been approved by Chair's Action.

Senate **APPROVED** the appointments, extensions and reallocations of duty, as detailed in the appendix to these minutes; those made via Chair's Action are highlighted.

### (iv) Examiners Meetings and Related Events: 2019

Members had received the timetables for both undergraduate and postgraduate courses.

Senate **APPROVED** the timetable of Examiners Meetings and Related Events: 2019.

### (v) Amendments to Academic Regulations

Members had received the Registrar's Summary, which included changes to Universal Regulations to capture the introduction of the Foundation Year. Minor amendments to the Policy on Accreditation of Prior Learning included credit transfer, certificated learning, the timeframe for currency, the rules for entry to MA Social Work, articulation and double counting, and the maximum total APCL for UG provision.

Senate **APPROVED** the amendments.

## 8. Chair's Business

### (i) Maryvale Institute

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The Chair advised that, despite indications earlier in the year that the collaborative agreement with Maryvale may end this year, discussions were ongoing to review the partnership.

(ii) Spurgeon's College

The Chair noted discussions currently taking place with Spurgeon's College to validate Doctoral degrees at the College.

(iii) 175<sup>th</sup> Anniversary

2019 marks the 175<sup>th</sup> anniversary of the foundation of the University and will be celebrated with a comprehensive programme of events starting in January 2019 and ending with Christmas celebrations in December 2019. Student, Alumni and wider members of the Hope community will be invited to attend and celebrate the University's pioneering tradition. New letterhead to mark the occasion would be produced for use during 2019.

**Dates of next meeting:**

- Wednesday 13<sup>th</sup> March 2019 at 2.15 pm
- Wednesday 26<sup>th</sup> June 2019 at 2.15 pm

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## Appendix

### Appointment of External Examiners

(i) New Nominations

Subject	Name	Institution	Commence	Comments
Dance	Dr Antje Hildebrandt	Coventry University	Sept 2018	RECOMMENDED FOR APPROVAL
BA Childhood and Youth	Dr Erika Laredo	Leeds Beckett University	Sept 2018	RECOMMENDED FOR APPROVAL
MA Youth and Community Work with JNC recognition	Dr Fiona Cullen	St Mary's	Oct 2018	RECOMMENDED FOR APPROVAL
Popular Music	Dr Robert Wilsmore	York St. John University	Oct 2018	RECOMMENDED FOR APPROVAL
BAQTS Primary Education	Professor Chris Wilkins	University of Leicester	Oct 2018	RECOMMENDED FOR APPROVAL
PGCE Secondary Sciences	Dr Leigh Jane Hoath	Leeds Trinity University	Oct 2018	RECOMMENDED FOR APPROVAL
BA/BSc Psychology	Prof Neil Cooper	University of Sunderland	Sept 2018	RECOMMENDED FOR APPROVAL
PGCE Secondary Arts	Amy Lilley Stewart	University of Gloucestershire	Oct 2018	RECOMMENDED FOR APPROVAL
SEN (Major) Disability Studies in Education (Single Honours) Disability Studies (MA)	Dr Kirsty Liddiard	University of Sheffield	Oct 2018	RECOMMENDED FOR APPROVAL
PGCE Primary 5-11	Alison Griffiths	Goldsmiths University	Oct 2018	RECOMMENDED FOR APPROVAL
PGCE Secondary languages	Claire Stenning	University of Sussex	Nov 2018	RECOMMENDED FOR APPROVAL
PGCert LTHE	Dr Lydia Arnold	Harper Adams University	Jan 2019	RECOMMENDED FOR APPROVAL

(ii) Extensions and Reallocations of Duty

Subject	Name	Nature of Request
Business Management (Major and Single Hons)	Dr Andrew Peter Hird	<i>Reallocation of Duties</i>
BA Marketing Major	Dr Lillian Clark	<i>Reallocation of Duties</i>
BA History Single Honours BA History Major MA History	Roisin Higgins	<i>Reallocation of Duties</i>
Professional Qualification for Middle Leaders in Church Schools Professional Qualification for Church School Governance	Dr Ann Elizabeth Casson	<i>Reallocation of Duties</i>

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EdD (Newman University)	Professor Andy Goodwyn	<i>Reallocation of Duties and Extension of Tenure</i>
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