

LIVERPOOL HOPE UNIVERSITY
SLAVERY AND HUMAN TRAFFICKING STATEMENT

(Financial Year ending 31st July 2019)

This statement is made pursuant to Section 54(1) of the Modern Slavery Act 2015 and constitutes Liverpool Hope University's slavery and human trafficking statement for the financial year ending 31st July 2019.

Introduction

This statement sets out the steps the university has taken, or will thereafter be taking, to understand all potential modern slavery risks related to the university and to put in place steps aimed at ensuring that there is no slavery or human trafficking in our own university or our supply chains.

About the University

With a history extending more than 170 years, Liverpool Hope University has developed a strong tradition of scholarship and research in key disciplines. The university has two main teaching campuses. Hope Park is situated in a leafy suburb of Liverpool and is a mini educational village. The Creative Campus in Liverpool city centre is home to our creative and performing arts subjects.

Our primary activities are the delivery of undergraduate and postgraduate degrees and the undertaking of research and scholarship in Liverpool, England. The university has two faculties; the Faculty of Liberal Arts, Education and Social Sciences (LAESS) and the Faculty of Science. Each Faculty has a number of Departments offering a range of undergraduate and postgraduate degrees, from English Literature to Music, History to Social Work, Nutrition to Robotics.

The university has teaching and exchange partnerships with likeminded institutions in many countries to facilitate cooperation in delivering higher education and research, including Holy Cross College in Bury, St Mary's College in Blackburn and Carmel College in St Helens, l'Université Catholique de Lille in Lille (France) and Hope College, Michigan (USA).

Professor Gerald J. Pillay, the Vice-Chancellor & Rector, provides executive leadership for the university and is directly supported by the Rectorate Team, comprising the Pro Vice-Chancellors and the Deans and Associate Deans. The Rectorate Team provides strategic leadership for the university and oversees the day-to-day management of the university.

The University Council is responsible for managing the business and affairs of the university. This includes determining our mission and policies as well as ensuring the financial solvency of the institution. All plans for academic work, the appointment of the Vice-Chancellor and the Rectorate team, as well as the level of tuition fees, must be agreed by Council.

Further details about the university's structure, governance and values, as well as the university's Corporate Plan, can be found [here](#).

The university is a Private Limited Company, limited by guarantee without share capital and the use of 'Limited' exemption, Company number (Reg No. 03285547) and as a Charity (Reg No. 1060579).

The university had an annual turnover of £52.299m in the financial year ending 31st July 2019, employed 630 staff (average fte) and had 4,611 Full Time Students and 705 Part Time Students.

Policies, processes and procedures on slavery and human trafficking

The university is committed to ensuring that there is no modern slavery or human trafficking in our supply chains or in any part of our business.

The university's Corporate Plan is entirely consistent with the aim of combating slavery and human trafficking. In recognising a deeper calling to serve the world, the University promotes a sense of social

justice and respect for others. Furthermore, the University operates the following policies and procedures, which contribute to its overall approach - *whistleblowing, anti-bribery, bullying and harassment, equality and diversity, safeguarding and sustainable procurement*. The university remains committed to link parts of these policies into an all-encompassing Modern Slavery and Human Trafficking Policy.

In respect to our international teaching and exchange partnerships, the University carries out a throughout due diligence process in advance of any partnership being agreed.

In addition, to ensure that financial control is maintained, the university operates financial regulations which apply to all university income and business, all staff, all university departments and subsidiary companies.

Employment of staff

The Director of Personnel has responsibility for policies and procedures pertaining to the recruitment and selection of staff. The University mitigates the risk of modern slavery or human trafficking occurring in the workforce by ensuring that we have a thorough set of employment related policies and procedures. We follow a robust recruitment and selection policy, which includes the completion of eligibility to work in the UK checks and Disclosure and Barring Service (DBS) checks for relevant roles.

There is a Code of practice on Whistleblowing, which sets out a process for members of staff to raise concerns about wrongdoing by the University.

Where it is necessary to hire agency workers or contractors, our staff are directed to specified, reliable agencies that have been vetted through the University's rigorous procurement procedures and have met the imposed selection criteria regarding their business and employment policies and practices.

University supply chains

The university has a well-established procurement policy overseen by the Director of Finance and managed on a daily basis by the Procurement Manager. When entering into contracts, the university does so in accordance to its procurement policy, sustainable procurement policy and its financial regulations.

The following supply chains have been identified as 'at risk' of exposure to modern slavery and human trafficking; estates, including construction and refurbishment; contracts for services, including catering and security staff; waste management services; IT supplies and consumables; lab supplies and consumables; clothing, uniforms; personal protective equipment and promotional items.

Procedures are in place to undertake due diligence on potential high-risk suppliers. For all new tendered contracts; suppliers are made aware that human trafficking and modern slavery may be a consideration for their business; they are required to confirm compliance with the annual reporting requirements of s54 of the Modern Slavery Act 2015, and are encouraged to register and complete an action plan with the Net Positives Futures Supplier Engagement Tool, which addresses, in part, the requirement of the Modern Slavery Act.

The university is a member of the North Western Universities Purchasing Consortium (NWUPC) which procures products for UK higher education institutions. The NWUPC are committed to working with their suppliers to remove human trafficking and modern slavery from their supply chain. In addition, In addition, recently, the NWUPC has agreed membership of Electronics Watch.

Training and awareness raising

The university has delivered 'Understanding Modern Slavery' training to key staff via an e-learning platform. This training aims to help staff:

- Understand and recognise the types of Modern Slavery,
- Know the areas of high risk,

- Know what to do if staff suspect someone is a victim of slavery.

What we will be doing

The university shall continue to implement measures as outlined in this statement to combat slavery and human trafficking and ensure that there is no slavery and human trafficking in the university or its supply chain.

Specific activities for the coming year include:

- Conduct a risk assessment to determine where risk may lie within the university's supply chain (key suppliers)

Any concerns from suppliers, university students or staff or any third parties regarding Modern Slavery in relation to the university should be directed to the university's Procurement Manager, in the first instance.

Approval and Signature

This statement has been approved by University Rectorate and shall be reviewed annually.

Signed by:

A handwritten signature in black ink, appearing to read "Peter Linn". The signature is written in a cursive, slightly slanted style.

Date:

26. xi. 19