

## **Faculty Academic Committee 2024-25**

### **Reports to: University Academic Committee**

The Overarching Purpose of the Committee is to ensure that:

- The academic standards of courses within the Faculty meet the requirements of the relevant national qualifications' framework. (Expectation of the Quality Code related to Standards).
- The value of qualifications awarded to students of courses within the Faculty both at the point of qualification and over time is in line with sector-recognised standards. (Expectation of the Quality Code related to Standards).
- Courses within the Faculty are well-designed, provide a high-quality academic experience for all students and enable a student's achievement to be reliably assessed. (Expectation of the Quality Code related to Quality).
- From admission through to completion, all students in the Faculty are provided with the support that they need to succeed in and benefit from higher education. (Expectation of the Quality Code related to Quality).
- Courses and the wider student experience within the Faculty are enhanced by the development of new initiatives which complement the Hope Learning, Teaching and Assessment Strategy. (Hope expectation).

### **Terms of Reference**

#### **a) Course Approval and Review**

- To have oversight of design and delivery of courses within the Faculty
- To receive recommendations for approval of courses from Faculty .

#### **b) Learning Teaching and Assessment**

- To make recommendations for appointment of External Examiners for the Faculty.
- To consider External Examiners reports from the Faculty and Schools and to commission a summary of those reports.
- To have oversight of enhancements to Learning and Teaching across Faculties and to encourage further developments.
- To develop a Faculty Learning, Teaching and Assessment Strategy which complements that of the University.
- To identify recommendations for amendments to the University regulations.
- To have oversight of the School/Dept peer observation process.

#### **c) Student Journey**

- To have an oversight of student enrolment to the portfolio of courses in the Faculty and to make recommendations to the Executive Dean related to admission of students to those courses.
- To ratify the Faculty Annual review and enhancement report.

#### **d) Monitoring and Evaluation**

- To review outcomes of the various vehicles of the student voice including NSS, Staff Student Liaison and Course Evaluations and to co-ordinate interventions where they are necessary.
- To keep under review Faculty data relating to retention, employability and other key determinants of the student experience and to co-ordinate interventions where they are

necessary.

- To monitor and evaluate the Faculty contribution to the Access and Participation Plan.

#### **e) Partnership and Placements**

- To ensure that partnerships with other organisations which are related to the teaching of students in the Faculty are organised and monitored in an appropriate manner and that the student experience is appropriate.

#### **Membership**

- Associate Dean Student Experience (Chair)
- Associate Dean External Engagement
- 2-6 Academic staff members (as identified by the Executive Dean)
- University Executive Manager
- Student Representative
- Executive Dean (Ex Officio)

#### **By invitation the following individuals or their equivalents**

- Faculty Academic Services Librarian
- Faculty Careers/Employability contact
- Student Voice Co-Ordinator
- Assessment Co-Ordinator
- PGT Lead
- Widening Participation/APP Representative
- Marketing and Recruitment Co-Ordinator
- Partnerships & Accreditation Lead (where they exist in the School)

#### **Frequency of meetings**

Twice per term, and scheduled to enable reporting to the University Academic Committee