

Faculty Research & Innovation Committee 2024-25

Reports to: University Research Committee

The Overarching Purpose of the Committee is to ensure:

- maintenance of the quality and academic standards of research, scholarship, and outreach activities, including Research Impact, Knowledge Exchange (KE), and the Research Environment.
- The development and enhancement of Research Plans to align with the University's Strategic Plan and Research, Scholarship and Knowledge Exchange (RS&KE) Strategy, and to promote opportunities for increased research and KE income, and improvement of research output quality.
- The oversight of research performance, management of external funding bids, coordination of national assessment submissions, evaluation and review of research centres, monitoring research ethics returns, and assistance with statutory submissions like Higher Education Business and Community Interaction Survey (or HEB-CIS) Returns and Higher Education Innovation Funding (or HIEF) Annual Monitoring Statement (AMS).

Terms of Reference

- a) Quality and Standards Oversight:** Maintain the quality and academic standards of the Faculty's research, scholarship, and outreach activities, including Research Impact, Knowledge Exchange, and the Research Environment.
- b) Research Plans Development:** Develop, promote, and enhance Faculty Research Plans in alignment with the University's Strategic Plan and the Research, Scholarship and Knowledge Exchange (RS&KE) Strategy.
- c) Opportunities Identification:** Identify, monitor, and promote opportunities to increase research income, improve the quality of research output, and meet other University research objectives.
- d) Research Performance Monitoring:** Oversee and enhance research performance across the Faculty by:
 - Managing external funding bids, especially for multi/interdisciplinary research.
 - Analysing research-related performance indicators used in national assessments.
 - Coordinating the Faculty's submissions for national assessments such as REF and KEF.
- e) Inter-Faculty Collaboration:** Initiate and promote inter-Faculty research collaboration.
- f) Collaborative Bid Coordination:** Coordinate and prioritise collaborative bids across the Faculty.
- g) Ethics and Compliance:** Monitor research ethics clearance, address arising issues, and promote best practices in research.
- h) Statutory Submissions Assistance:** Assist with statutory submissions such as the Higher Education Business and Community Interaction Survey (HEB-CIS) and the Higher Education Innovation Funding Annual Monitoring Statement (HIEF AMS), ensuring compliance with national standards and requirements.
- i) Good Practice Promotion:** Promote and share good practices in research across the Faculty.
- j) Communication:** Ensure members provide a conduit for communication from the Committee to the Schools.
- k) Research Student Support:** Enhance and support the research experience and performance of research students within the Faculty.

Membership

1. Chair – Associate Dean for Research
2. PGR Coordinator(s)
3. Two research active staff from the Faculty representing the various research/subject

- spread in the Faculty
4. Ethics lead from the Faculty
 5. REF Coordinators for UoAs in the Faculty
 6. 1x Head of School – nominated by the Dean
 7. Faculty Dean (ex officio)

Frequency of meeting: Twice in a Term

Reporting: Reports a minimum of twice termly to Faculty Executive Board; and to the University's Research Committee.