

Briefing Notes – Promotion to Senior Lecturer 2022

Deadline Friday 17 June 2022 by 12.00pm.

Criteria

Applicants must show:

- Clear evidence
- Already fully and effectively fulfilling the role of Lecturer (evidenced by Deans / Heads commentary)
- Clear signs, supported by hard evidence of being able and willing to move to the new role of Senior Lecturer and to undertake new responsibilities
- Already beginning to assume some roles appropriate to the new level, in some areas

Three headings

- Learning and Teaching
- Scholarship and Research
- Wider contribution to the mission of the University, School / Department and subject team

Basis of the decision

- Is there sufficient, sustained documented evidence to demonstrate that you have capacity, willingness and ability to fulfil the new role if promoted
- Sufficient evidence that you have begun to operate at the level of Senior Lecturer in at least some of the key areas
- Provide a scale and range of activities and achievements to date. Be careful where information is placed as double counting across sections minimises the scale and range provided and should be avoided.

Learning and Teaching

- Should give details of your current teaching over the course of the past two years (where applicable)
- Provide sufficient evidence of good quality and self-reflective pedagogue whose provision is well-received and leads to the enhancement of the student learning experience
- The descriptors identified at a), b) and c) are **essential** for the promotion to Senior Lecturer

Scholarship and Research

- Must be able to show that you are engaged in scholarship and in research projects
- The descriptors identified at a), b) and c) are **essential** for the promotion to Senior Lecturer
- The panel will take into account 'the currency, duration and frequency of the contributions

Wider Contribution

- As a Senior Lecturer there will be a requirement to contribute towards the mission of the University, engage in the wider work of the School / Department and play a more significant role within a team.

Application Process

- Application form (available on the website)
- No longer than five pages
- Font – no smaller than point 12
- No appendices will be required
- All successful applications will be dated to 1 September 2022
- No cap on outcomes subject to meeting the criteria

Evidence

- Clear and specific
- Based on objective measures and outcomes whatever that is appropriate
- Provides an honest picture
- Demonstrates a sustained approach and achievement of outcomes
- Is succinct
- Provide depth and reasons to examples with emphasis on impact to School / Department or the University. Do not simply provide a list context should also be included where possible

Publications

- In the public domain
- Listed in the University's research repository, where appropriate
- Publications listed as being submitted or under review, undergoing amendment following peer-review or in the case of major monographs, in

preparation, will be taken into consideration but will not carry the same weight as those already in print

- Two copies of two examples of published works, normally published after 1st January 2016 will be considered by the panel
- Representative of your best work
- Research outputs other than monographs and articles in peer review journals etc will be considered, for example performances, electronic media, and exhibitions

Deans / Head Commentary

- Relevant Dean / Head will be asked on application for confirm if they support the application at this time

External Assessment

- Where the panel are unable to come of a common mind on the quality of a research output, it may seek additional reports from one or more additional external experts
- Ultimately the panel will exercise its own judgement
- Candidates will be consulted

Panel

- A Chair, who will be a Pro Vice-Chancellor or higher
- A senior member of staff, normally a Head of School or Pro Vice-Chancellor.
- A member of staff who has expertise in, and understanding of, research and REF requirements
- Two members of Hope's professoriate
- A member, or recent member, of Council;

Recommendation

- Once a decision has been made a recommendation will be submitted to the Vice Chancellor
- Vice Chancellor has final say on outcome

Feedback

- Feedback can be provided to all applicants and details on how to get this is outline on the guidance document
- Written feedback to those who request feedback prior to the feedback meeting