

Job Description

Job Title	Doctoral Demonstrator/Graduate Teaching Assistance	Code	
Subject/Service Area	School of Health & Sport Sciences		
Reports to	Dean of the School		
Accountable To			

Purpose of Job

To deliver teaching in terms of tutorials, lectures, practicals across the School of Health & Sport Sciences disciplines. One of the posts will have a particular emphasis on Sport Coaching, Physical Education, and Physical Activity & Health.

The other post will be considered in relation to the School's broader curriculums and disciplines (e.g. Exercise, Performance & Health Physiology, Musculoskeletal Health & Rehabilitation, Strength & Conditioning) where there are strong links to the School's research Groups.

The teaching may also include Research methods, statistics and empirical research in Health & Sport Sciences.

The purpose of this role is to provide PhD students with working knowledge from within an academic environment whilst undertaking a PhD.

Communication

- Receive, understand and convey information, using a range of media, in a clear and accurate manner from routine (e.g. mail) to complex (e.g. delivering lectures at undergraduate level or, where appropriate and the opportunity exists, above)
- Actively participate in scholarly activity or research in relation to your PhD

Liaison and networking

- Liaise with colleagues and students on a regular basis.
- Build internal contacts and participate in internal networks for the exchange of information and to form relationships for future collaboration

Service delivery

- Understand students' needs and be receptive to feedback
- Seek guidance and work with more experienced colleagues to ensure that teaching is effective and of an appropriate standard of delivery.

- Work within Hope's overall procedures or policies (e.g. quality assurance, course handbook, assessment criteria).

Planning and organising resources

- Plan and prioritise own work or resources where it impacts on own responsibilities (e.g. scholarly and research activity)

Initiative and problem solving

- Use initiative and creativity to identify areas and contribute to the resolution of simple problems using judgement when adopting different approaches (e.g. assisting a more senior colleague with student absences and interpreting research data)

Analysis and research

- Identify appropriate existing methods of analysis or investigation particularly as they relate to the development of teaching materials.
- Conduct scholarship and research in PhD subject area (i.e. keep up to date with literature).
- Continually update knowledge and understanding in field or specialism through completion of PhD in relevant subject area

Work environment

- Ensure that the work environment is suitable for purpose (e.g. ensure appropriateness and safety of personal office space; take staff development opportunities as they relate to health and safety).
- Be aware of ethical issues relating to research

Pastoral care and welfare

- Provide support and advice to students on standard welfare issues
- Be understanding and maintain confidentiality
- Show sensitivity to students and know to whom to refer for further help

Teaching and learning support

- Contribute to the teaching of established modules (theory-based and practical) in the context of small groups and in that of larger groups
- Contribute to the marking process and providing formative/summative feedback
- Foster debate and encourage the development of intellectual reasoning and rigour
- Seek ways of improving own performance by reflecting on teaching and consulting with more experienced colleagues regarding possible improvements.

<p><u>Knowledge and experience</u></p> <ul style="list-style-type: none"> • Develop a sufficient breadth or depth of specialist knowledge stemming from your PhD • Take opportunities for continuous professional development both as related to own discipline and generic learning and teaching skills. • Understand equal opportunity issues as they may impact on academic content and issues relating to student need
<p>Key Tasks / Responsibilities</p> <p>Teaching support across School's disciplines relevant to your qualification, subject knowledge, and previous experience. Potential areas include Sport Coaching, Physical Activity & Health, Musculoskeletal Health/Rehabilitation, Performance & Health Physiology, and Strength & Conditioning.</p> <p>The teaching may also include Research methods, statistics and empirical research in Health & Sport Sciences.</p>
<p>Work Performed (relating to key tasks)</p> <p>Teaching in terms of tutorials, lectures, and practical seminars. Other technical and administrative work, as required, to support the teaching (e.g. marking, technical demonstrations). Any other administrative activity deemed appropriate for the role by the Head of School.</p>
<p>Materials, resources & equipment to be used</p> <p>Any materials/technical resources required to deliver the activities outlined above.</p>
<p>Qualifications / Experience Required</p> <ul style="list-style-type: none"> • First degree in a sport-related discipline or relevant qualification in Health & Sport Sciences • Master's degree in a sport-related discipline or relevant qualification in Health & Sport Sciences • Post Holder must be undertaking a 4-year part-time PhD in the School of Health & Sport Sciences
<p>Staff Reporting to Post holder</p> <p>None</p>