

JOB APPLICATION FORM

Please return the completed form to jobs@hope.ac.uk or to the address at the bottom of the page. Pages 1 - 3 will not be available to any shortlisting panels.



LIVERPOOL
HOPE
UNIVERSITY

1844

Ref No:		Post Details	
Initials for First Name		Surname	

References

Please give details of two referees, one of whom should be your most recent Employer. Additionally, you must also give details of your current HR Department. Referees should not be related to you. Unless indicated otherwise we may contact your referees at an appropriate stage in the recruitment process. All references will be contacted if you are successful in your application. It is a requirement of all offers of employment that your current or most recent employer is contactable for reference.

Present/Most Recent Employer

In what capacity do you know this referee		May we approach before interview?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title of referee			
Name			
Name and address of organisation			
	Postcode		
Telephone		Mobile	
Email		Fax	

Second Referee

In what capacity do you know this referee		May we approach before interview?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title of referee			
Name			
Name and address of organisation			
	Postcode		
Telephone		Mobile	
Email		Fax	

Personnel Office

Liverpool Hope University, Hope Park, Liverpool L16 9JD
T: 0151 291 3189 E: jobs@hope.ac.uk www.hope.ac.uk

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Current HR Department

In what capacity do you know this referee		May we approach before interview?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title of referee			
Name			
Name and address of organisation			
	Postcode		
Telephone		Mobile	
Email		Fax	

Employment (Please start with present/most recent)

Current Salary (present only)		Period of Notice	
Employer	Dates (from - to)	Position	Reason for leaving

If table is full please continue on a separate page as an attachment

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Education and Qualifications

For academic posts please provide details of all learning and teaching qualifications awarded. This includes Higher Education Academy (HEA) status, if applicable.

Name and address of Institute	Dates (from - to)	Level	Grade

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Professional Membership / Qualifications

(Please include HEA status, if relevant)

Organisation	Date	Level

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Training (Most Recent First)

Name and address of Institute	Date (from - to)	Level	Grade

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Additional Information in Support of Application

Please refer to the Person Specification and Job Details in order to provide relevant examples of evidence to highlight your skills, knowledge and abilities. For Academic posts, please also provide details of any publications.

(Continue on a separate sheet if required)

Signed		Date	
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