

Alternative Assessment Process and Entry Requirements



Apprenticeships
AT LIVERPOOL HOPE UNIVERSITY

If you do not meet the standard entry criteria for the apprenticeship in which you are applying, the University may consider an alternative assessment process. This process allows you to demonstrate that you have the appropriate previous experience and knowledge to complete the apprenticeship.

If you are required to complete an alternative assessment process this will already have been discussed with you. If you are unsure if you have to complete this section, please contact: apprenticeships@hope.ac.uk

Please upload the following:

1. Curriculum Vitae (CV)

Please upload your CV. This must outline all previous work and voluntary experience relevant to the apprenticeship they wish to study. If you do not have a CV and need support to create one please contact: apprenticeships@hope.ac.uk.

2. Suitability Statement

You will need to provide a suitability statement to demonstrate your eligibility for the apprenticeship programme. This should include both subject-specific content (i.e., why this specific apprenticeship) and general skills-based content on why you are equipped to succeed in a programme of this type.

Please complete and upload your response to the following question. Please use the Guidance Notes and Marking Criteria to support you in your writing of this task.

Question:

"In 1,000 to 1,500 words, please outline why you believe you should be considered for the apprenticeship based on your prior experience and knowledge"

3. Portfolio of Certificates

Formal Qualifications should all be uploaded under section 'Your Prior Learning'.

If you have completed any additional training such as CPD or compulsory training you should upload copies of these certificates/evidence of attendance to demonstrate you have partaken in additional learning activities.

Extended Interview

The above tasks (CV, suitability statement and portfolio of certificates) will be reviewed by the Skills Coach and/or the Programme Lead for the Apprenticeship Standard. All applicants will attend an interview and this will be extended by 30 minutes for those applying through an alternative assessment route. This is to allow time to discuss the tasks you have submitted.

Decision

All the evidence will be considered and a decision for entry onto the Course will be made by the Skills Coaches and Programme Team.