

## **LEARNING and TEACHING COMMITTEE**

### **Reports to Senate**

#### **Terms of Reference 2018-19**

1. To take University-wide responsibility for oversight of all matters relating to the assurance and enhancement of Learning and Teaching and the wider student experience
2. To receive updates on equality & diversity developments and curriculum enhancements resulting from the co- design process and to consider how these might be used to improve student experience in other subjects.
3. To take responsibility for devising the University TEF submission and its subsequent recommendation to Senate
4. To receive and keep under review the suite of documentation to be submitted annually to the Office for Students
5. To ensure that Faculty and Departmental responsibilities for the assurance and enhancement of Learning and Teaching are discharged in accordance with the University's Learning Teaching and Assessment strategy
6. To develop, monitor and review the University's Learning Teaching and Assessment strategy
7. Together with the University's Academic Committee, to take University- wide responsibility for matters relating to Quality Enhancement, particularly as related to student experience and monitoring and review of related data
8. To monitor and review the work and effectiveness of the Communities of Practice
9. To receive and consider reports from the Faculty Quality, Learning & Teaching Sub-Committees and from Faculty Boards/Network of Hope Experience and Academic Quality Committee
10. To monitor the work of Faculty Quality, Learning & Teaching Sub-Committees in developing policies which take account of any necessary local factors and to ensure that any Faculty adjusted policies remain in keeping with University-wide stated policies and intent
11. To recommend, review and adjust the Learning & Teaching components of the University's overall staff development programme
12. To receive, monitor and, where necessary, act upon all Faculty External Examiner reports and the Deans' External Examiners summary report
13. To ensure that the student voice is effectively incorporated into discussions regarding the development of learning and teaching at a local and institutional level
14. To keep under review other processes for enhancement of the wider student experience, such as course evaluation and student representation, and the outcome of the National Student Survey and internal review mechanisms.

15. To consider the impact of academic development and regulatory matters on the overall student experience
16. To monitor, review and advise on the quality of services delivered by support areas as affecting the student experience
17. To receive and consider the minutes of the Library Steering Group
18. To receive and consider minutes of the Student Services Group
19. To receive and consider minutes of the Registrar's Operational Group

## **Composition**

PVC Student Life & Learning (Chair)

Chairs of Faculty Quality, Learning & Teaching Sub-Committees:

- Arts & Humanities
- Education
- Science

A Dean's Representative from each Faculty (that representative to be a member of Senate):

- Arts & Humanities
- Education
- Science

Director of Library and Learning Spaces

A Sabbatical officer of the Students' Union

The Registrar

Director of Learning & Teaching Development

Director of Network of Hope

By invitation:

Learning and Teaching Coordinator

Head of Student Development & Employability

Staff Development Coordinator