



Faculty LSP Report

This report enables you to search for all currently registered students with an LSP, by:

- Faculty, e.g. Arts and Humanities
- School or department e.g. Dance, Drama and Performance Studies
- Subject e.g. Dance
- Course element e.g. DANCOREC001 Foundations in Dance

From the main e-reporter menu, select “Faculties”, then “Students with a Learning Support Plan”

Choose your search parameters using the drop-down lists, and then submit. You will be presented with a list of students who match the search parameters.

Student Ref	Student Surname	Student Forename	Programme	Route Name	Level	Disability Category	Date LSP approved	Date LSP updated	LSP
			BAC	CHILDHOOD & YOUTH STUDIES AND INFORMATION TECHNOLOGY	H	OTHER DISAB	27/Sep/2010	27/Sep/2010	<a href="#">Yes</a>

To view an individual LSP click on the word “yes” on the right hand side of the screen.

Should you wish to send a group email to all the students on the results screen, click on “email these students” at the bottom left of the results screen.

**Advice or queries? Please contact Student Development and Well-being on  
 tel. 0151 291 3427 or email [sdw@hope.ac.uk](mailto:sdw@hope.ac.uk)**