

Liverpool Hope Proposed Cleaning Regime for the 2020/21 Academic Year

As part of the Liverpool Hope University COVID-19 prevention measures for the upcoming 2020/21 academic year an enhanced cleaning regime is proposed. This proposal provides information about the cleaning regimes of the different areas, new cleaning products and emergency cleaning protocols in the event of any potential COVID-19 contamination.

The proposal is based on the same Domestic Services staffing resources as allocated during the 2019/20 academic year. A significant increase in cleaning materials and supplies will be required due to the increased and continuous cleaning of surfaces along with new cleaning products. This proposal includes for both staff and students being responsible for the wiping down of their workspaces and shared facilities when needed.

New and more advanced cleaning materials will be used, these products will disinfect surfaces for longer and are safer for all to use. Regularly touched surfaces will be coated every four weeks with an antimicrobial shield that provides a protective coating from contamination for up to 30 days. This is in addition to the daily cleaning regime. During core teaching hours all surfaces and high touched points will be cleaned with an Aquarius Ozone cleaning product that cleans and disinfects. This product is a COSHH free cleaning agent. Bottles of this will also be left in teaching areas, offices etc. Staff and students can then use this product safely as it is water based and not a COSHH chemical. Details of these products can be found by clicking on this [link](#).

The existing Monday to Friday cleaning regime will be retained across all three campuses. Between 7-9am Domestic Services will concentrate on teaching buildings. Cleaning all areas, with a greater emphasis on regularly touched and used areas. Such as classrooms desks, communal areas, toilet facilities, balustrades, door handles, lift buttons, light switches etc. Waste will be removed from all communal and learning space rooms. Shared and cellular offices will be cleaned intermittently as per previous agreements. Individual staff desks will not be cleaned by Domestic Services. It will be the responsible of each staff member to clean their personnel workspace as part of the clean desk policy. Cleaning products will be provided for staff to clean their workstations.

Between 9-11am (9-12pm Aigburth Park) Domestic Services will concentrate on cleaning student halls of residences. This will mainly be in communal areas such as kitchens, common rooms, shared bathrooms, staircases. There will also be a greater emphasis on regularly touched points. It will still be the responsibility of students to clean their own bedrooms and en-suite bathrooms.

During core teaching hours Monday – Friday 9am - 5pm an enhanced cleaning regime is proposed and both Hope Park and the Creative Campus with a significantly increased number of Domestic Assistants on duty to clean all regularly high used areas. All toilets facilities and regularly used touched points will be checked and cleaned hourly. Cleaning monitoring sheets are located in various locations across campuses. Domestic Assistants will sign to confirm they have checked and cleaned their allocated areas. Waste will also be removed regularly. Cleaning products and materials will be checked and replenished throughout the day including soap, hand sanitisers and shared cleaning materials.

All learning spaces will be cleaned each morning and coated with the antimicrobial shield every four weeks. They will also be cleaned during any breaks in the timetable. However, it will not be possible to clean all learning spaces between back to back classes due to time constraints the staff resources available. To mitigate this, cleaning materials such as non-

COSHH cleaning solution or wipes will be left in each learning space room and staff and student will be expected to wipe their working spaces before and after use along with any equipment used. New flip top bins will be placed in all learning spaces to collect any cleaning waste products. Specialist learning spaces such as IT Suites laboratories, workshops etc. are cleaned as part of the morning regime and during timetable gaps. General and specialist cleaning products will be made available in these rooms such as antistatic wipes for PCs for staff and students to clean their workstations.

Student communal areas and workstations will be cleaned in the mornings and when not occupied during core teaching times as part of the daily cleaning rota. Cleaning materials will be made available and students will be encouraged to wipe these areas down before and after use. Communal IT facilities are to be limited in use with students encouraged to use their own personal devices. Keyboard and mice of communal PCs will be wiped daily along with the antimicrobial shield. Antistatic wipes will be made available to wipe down PC's, printers etc. after every use. Proposals are ongoing to only hand out PC keyboards during booked timeslots this will ensure keyboards are wiped down between every use. Libraries will be cleaned in the morning and through the day during core hours as part of the daily cleaning rota.

Staff kitchens will be cleaned daily as part of the morning cleaning duties. During the day it will be the responsibility of each individual and departments for the cleaning these spaces. Cleaning materials will be left in each kitchen. Staff members will need to wipe down all surfaces and equipment used after every use.

It is proposed to include a weekend cleaning regime in student accommodation to include daily cleaning of communal areas and touch points during teaching weeks. Weekend cleaning rotas in SWL and Sports Centre are tbc once a decision has been made on their opening times.

This proposal does not currently include for the cleaning of areas such as the Sports Centre, University guest accommodation (e.g. Eden Suites) or Conference events.

In the event of someone on site being diagnosed with COVID-19 any areas they may have contaminated will need to be deep cleaned. Government guidance states that the COVID-19 virus can remain on hard surfaces for 72 hours. Any contaminated area would need to be securely sealed off for a least 72 hours before any cleaning can take place. Specialist disinfecting fogging machines will be purchased. These can quickly and safely deep clean contaminated areas. In the event of any large areas being contaminated special cleaning companies will be commissioned to deep clean these areas. Any cleaning of potentially contaminated areas will be only carried out safely in accordance with Government guidelines and with specific risk assessment in place.

All Domestic Services cleaning regimes have job specific COVID-19 and general risk assessments and any required PPE will be made available to staff.

David Kerry

Estates Services Manager