

What must I do to progress to Certificate Level?

A guide for Foundation Level students

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If you are taking TWO 60-credit blocks_ [slides 2-4]

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If you are taking ONE 120-credit block AND
a zero-credit placement block [slides 8-10]

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▶ **DOES THIS APPLY TO ME??**

✓ This guidance applies to ***all undergraduate degrees.***

In order to pass Foundation Level and become eligible to progress to Certificate Level, you must normally:

- ☺ get an aggregate mark of 40 or higher in each of your blocks;
AND
- ☺ for each block, pass assignments weighted at over 50% towards the aggregate mark for the block;
AND
- ☺ pass any “Qualifying Components”;
AND
- ☺ gain a mark of F+ or higher for all formal assessments.

The criteria are explained in slides 3-4

- ☺ You need an aggregate mark of 40 or higher in each block at Foundation Level.

- ☺ For each block, you must also Pass assignments weighted at over 50% towards the aggregate mark for the block.
 - *Assume that a subject asks you to submit 3 assessments: an essay [33%], a portfolio [34% each] and an exam [33%]. You cannot progress if you only pass the exam because the weighting is only 33%. However, you MIGHT be able to progress if you pass the exam and the portfolio, because the combined weighting is 67%.*
 - **ASK YOUR LECTURES TO TELL YOU HOW MUCH EACH ASSESSMENT WILL CONTRIBUTE TO YOUR OVERALL MARK FOR THE BLOCK!**

☺ You must also pass any “Qualifying Components”.

- *Qualifying Components are assignments or groups of assignments that your subjects require you to pass.*
 - **ASK YOUR LECTURERS TO EXPLAIN WHICH ASSIGNMENTS ARE QUALIFYING COMPONENTS!**

☺ You must also get F+ on all formal assessments.

Where do I find more information?

- ✓ This information is for Guidance Only.
- ✓ Further information about progression is available at:
www.hope.ac.uk/gateway/students
- ✓ If you have any queries, please contact your Faculty Office and ask for an appointment to talk to a Senior Academic Adviser.
- ✓ ***Please seek advice immediately if you think you have mitigating circumstances.***