



Application Form for the Sanctuary Scholarship 2024/25

Please fully complete this form and email to studentfunds@hope.ac.uk by 31st May 2024 - no applications will be accepted after this date.

Section 1 – Personal Details

1.0 First name	<input type="text"/>
1.1 Last name	<input type="text"/>
1.2 Date of birth (dd/mm/yyyy)	<input type="text"/>
1.3 University ID number	<input type="text"/>
1.4 E-mail address	<input type="text"/>
1.5 Telephone number/Mobile number	<input type="text"/>
1.6 Your full correspondence address including post code	<input type="text"/>
1.7 Nationality	<input type="text"/>
1.8 Please indicate your gender	Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Other <input type="checkbox"/>
1.9 Home office case number	<input type="text"/>

Section 2 – Course Information

2.1 What is the name of the course Liverpool Hope University have made an offer for?	<input type="text"/>			
2.2 If you have previously studied higher education elsewhere (in the UK or overseas), please indicate how many years of study you have previously undertaken:				
1 year <input type="checkbox"/>	2 years <input type="checkbox"/>	3 years <input type="checkbox"/>	4+ years <input type="checkbox"/>	I have not previously studied in higher education <input type="checkbox"/>

Please give more details below of any previous study.

Section 3 - Immigration Status

3.1 What was the date of your arrival in the UK? (dd/mm/yyyy)

3.2 Which of the below best describes your immigration status in the UK?

- a) I have been granted refugee status AND Indefinite Leave to Remain (ILR). ☐
- b) I have been granted five years' limited leave as a refugee, and intend to apply for Indefinite Leave to Remain (ILR). ☐
- c) I have been granted Humanitarian Protection (HP) AND Indefinite Leave to Remain (ILR). ☐
- d) I have been granted Humanitarian Protection (HP) for an initial period of five years' limited leave, and intend to apply for Indefinite Leave to Remain (ILR). ☐
- e) I have been granted Discretionary Leave to Remain (DLR) OR Limited Leave to Remain ☐
- f) I am awaiting a decision on my application for asylum claim OR I am in the appeals process. ☐
- g) My application for refugee status has been finally determined as refused OR I am submitting a fresh claim or applying for judicial review. ☐
- h) I am the family member of one of the above and my application is dependent on theirs/my leave has been granted in line with theirs. ☐

3.3 If you have selected option h) above, please indicate below which of the categories A to G applies to your family member. If you have not selected option H above, then please type 'Not applicable' below.

Section 4 - Personal Statement

4.1 This should explain in approximately 750 words the following:

1. Details of your personal and family circumstances and the barriers you may have faced in continuing your education - with particular reference to your current status in the UK. You do not need to give details of the events that led you to seek asylum unless you wish to do so.
2. Your ambitions for the future, why you have chosen your course of study and how the UG Sanctuary Scholarship will help you to achieve your goals.
3. Details of your and your family's current financial circumstances.
4. Any additional support you feel you may need to succeed at university.

Section 5 - Statement of Support

5.1 Referee's full name

5.2 Referee's relationship to the applicant

5.3 Name of organisation the referee works for

5.4 Correspondence address

5.5 Email address

5.6 Contact telephone number (day time)

5.7 Referees job title and role in organisation

5.8 The Referee's Supporting Statement is an important part of the selection process. Ideally, your referee should know you in a professional capacity, such as a teacher, social worker or solicitor. The referee statement of no more than 500 words, must be on letter headed paper and be signed and dated by your referee.

Your referee should include the following information:

1. What are the applicant's personal and financial circumstances and what barriers have they overcome to continue their education?
2. How well suited is the applicant to the higher education course they plan to take and how realistic are the student's ambitions?
3. What contribution, to your knowledge, has the applicant made to his or her school/college and local community.
4. How do you think the student would benefit from the support offered by Liverpool Hope's Sanctuary Scholarship?
5. Is there any other information that you consider is relevant to the student's application?

Section 6 - Declaration

6.1 Please tick the boxes below to demonstrate that you understand and agree to the following:

- | | |
|--|--------------------------|
| I acknowledge that this is a competitive process and that submitting an application for the Sanctuary Scholarship does not guarantee it will be successful. | <input type="checkbox"/> |
| I confirm that I have read the eligibility criteria and that I am eligible to apply for this scholarship award. | <input type="checkbox"/> |
| I agree that, if I am accepted, I will notify the university immediately if my circumstances change before or during my course or programme of study, in particular in respect to my immigration status. | <input type="checkbox"/> |
| I have completed all the required sections in this application form. | <input type="checkbox"/> |
| I will supply copies of Home Office letters and other documentation confirming my current immigration status in the UK. | <input type="checkbox"/> |
| I confirm that the information given in this form is true, complete and accurate, and that no information requested or other material information has been omitted. | <input type="checkbox"/> |
| I consent to the processing of my data by the University for the purpose of dealing with this application. | <input type="checkbox"/> |
| I confirm I have read and agree to the above declaration. The submission of this application constitutes my personal certification that the details are correct. Please enter your name below to confirm this. | <input type="checkbox"/> |

6.2 Your signature

Your name (printed)

<div></div>	<div></div>
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6.3 Date (dd/mm/yyyy)

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Please email this completed form along with your proof of immigration status (copies of Home Office letters) to **studentfunds@hope.ac.uk**

Guidance Notes for applicants

Section 1 - Personal details

This section is for your personal information. It is important that you complete this section in full but bear in mind that any answers provided will have no impact on how your application may proceed, we have to collect this for regulatory purposes and to ensure you get the support you need.

Contact details

If you do not have an email address or telephone number personally, you must provide one that you have access to so we can get in contact with you. For correspondence address, this can be any address that we can send you important documents in the post where you can access them.

Gender

If you do not define yourself as male or female, then select 'prefer not to say' or 'other'.

Section 2 - Course information

This section is where you can tell us about the course you wish to study and whether you have studied in higher education elsewhere (in the UK or overseas). You will not need to provide evidence of previous study.

Section 3 - Immigration status

We have to collect this information for regulatory purposes and it's really important that you are honest and provide as much detail as possible.

If you are unsure of how to answer any questions then either speak to your referee (from section 5) or email studentfunds@hope.ac.uk in confidence and we will endeavour to help.

Section 4 - Personal statement

As we do not require proof of existing qualifications for the Sanctuary Scholarship, your personal statement and statement of support (section 5) will be what we use to base our decisions on. It's really important that you complete this in full and allow yourself plenty of time to complete this section. We would recommend writing it with your referee (from section 5) and having it proof-read.

1. Details of your personal and family circumstances and the barriers you may have faced in continuing your education - with particular reference to your current status in the UK. You do not need to give details of the events that led you to seek asylum unless you wish to do so.
2. Your ambitions for the future, why you have chosen your course of study and how the UG Sanctuary Scholarship will help you to achieve your goals.
3. Details of your and your family's current financial circumstances.
4. Any additional support you feel you may need to succeed at university.

You can also include details of the following:

Existing Qualifications

Whilst we don't require proof, we would like to hear about any existing qualifications you have in as much detail as possible. These can be any qualifications that you are proud of or are relevant to the course you are applying for.

Ambitions for the future

Here we are looking for you to share with us:

- What is important to you;
- Why you have chosen this course;
- What your dreams are and;
- How the scholarship will help you to achieve them.

This is your opportunity to convince the panel why you should receive the scholarship.

Steps already taken

We know that you have probably already taken some steps in trying to achieve your ambitions and/or access education in the UK and we would love to hear about them here. In this section you could include:

- Any evening classes you have taken
- Free courses you have taken part in
- Formal qualifications you have gained since arriving in the UK
- Volunteering and community work
- Going to museums, reflective writing or using the local library

This list is not exhaustive. We know that everyone's circumstances are unique so you can include anything that you believe is relevant.

Section 5 - Statement of support

All applicants for a Sanctuary Scholarship will need to provide a reference from a teacher or someone from a community or voluntary organisation. If you are unsure about who qualifies as a referee, you can look at our list of suggestions here or email studentfunds@hope.ac.uk.

Your referee will need to complete Section 5 of the application form, which includes a 500 word statement of support, answering the following five questions:

1. What are the applicant's personal and financial circumstances and what barriers have they overcome to continue their education?
2. How well suited is the applicant to the higher education course they plan to take and how realistic are the student's ambitions?
3. What contribution, to your knowledge, has the applicant made to his or her school/college and local community.
4. How do you think the student would benefit from the support offered by Liverpool hope's Sanctuary Scholarship?
5. Is there any other information that you consider is relevant to the student's application?

We ask for a statement of support as we do not require proof of existing qualifications for Sanctuary Scholarships. No applications will be accepted without a statement of support from a referee.

Section 6 - Declaration

All decisions by the University are taken in good faith on the basis of the statements made on your application form and statement from your referee. This section is to check your understanding that:

- Submitting an application does not guarantee you an interview or a scholarship;
- You understand and meet the eligibility criteria.
- You will let us know if your immigration status changes.
- You will provide copies of Home Office letters and anything else confirming your immigration status.
- That the information you have provided is true and accurate and that your application will be terminated if we find that you have made false statements or omitted significant information.
- You also agree with the University processing your data in line with GDPR regulations

You must tick each box, sign and date this section. We will not accept your application if this is left blank.

Submitting your application

Now that your form is completed, make sure you proof-read it (or have someone do this for you) and submit it before the deadline along with the other documents requested.

Submit your application by emailing studentfunds@hope.ac.uk with the following documents:

- Completed application form (including the statement of support)
- Proof of your immigration status (copies of Home Office letters)

The deadline for this form to reach us is **11:59pm on 31st May 2024**. We will not accept late or incomplete applications under any circumstances.

Our assessment panel will meet in June and decide on the successful applicants. In the event that the panel is unable to make a decision based on the information contained in the applications, then you may be invited to an interview, in order to answer some further questions from the panel.